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| ***Government of Anguilla*** | | | | |
| **JOB DESCRIPTION - 1** | | | | |
| **JOB TITLE:** | **Natural Resources Officer I - Livestock Production** | | | |
| **MINISTRY** | | **DEPARTMENT** | **SECTION** | **UNIT** |
| Sustainability, Innovation and the Environment | | Natural Resources | Veterinary and Livestock | Sustainable Food Development/ Production |
| **GEOGRAPHIC LOCATION** | | | **TITLE OF IMMEDIATE SUPERVISOR** | |
| The Valley | | | Senior Animal Health Officer | |
| 1. **MANDATE** | | | | |
| Ensure the effective implementation of livestock and pasture improvement programmes and provide technical information and support to livestock farmers. | | | | |
| 1. **KEY FUNCTIONS** | | | | |
| 1. Participate in the development and implementation of appropriate breeding programmes.  2. Develop, supervise and implement pasture improvement and fodder conservation methods.  3. Provide training, technical information and support to livestock owners.  4. Effectively coordinate with the project team in identifying communities where agriculture, livestock and irrigation interventions are most needed which could boost up agricultural production and bring about long-term effects.  5. Promote most suitable breeds of livestock and poultry, and fodder species that adapt better to the local environment  6. Participate in the management of livestock development projects.  7. Execute eradication and quarantine activities to prevent the spread of zoonotic and other animal diseases. | | | | |

| **JOB TITLE:** | **Natural Resources Officer I - Livestock Production** |
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| 1. **KEY DUTIES** | |
| 1. Participate in the development and implementation of livestock projects; 2. Implement appropriate livestock breeding systems and fodder species at the Department of Natural Resources; 3. Coordinate and supervise the development of pastures at the Department of Natural Resources and for farmers throughout the island; 4. Advise on biosecurity plans and strategies to minimise and control the introduction, spread and release of pests to livestock; 5. Research, develop and implement appropriate fodder conservation methods; 6. Develop and maintain the establishment of Herd Health Programmes; 7. Conduct Animal Husbandry workshops for farmers; 8. Maintain proper records of animals at station; 9. Collect, collate and maintain data pertaining to livestock production; 10. Inspect meats and products of animal origin at ports of entry for adherence to set quality standards; 11. Conduct ante mortem and post mortem inspections of local and imported poultry, livestock and meat products; 12. Participate in the control of stray animals on the island; 13. Manage and implement pest control and eradication programmes; 14. Provide extension services to livestock farmers; 15. Disseminate information to the public and the media; 16. Inspect and monitor the health status of livestock on Government Station and throughout the island; 17. Monitor abattoir and hatchery operations at department station; 18. Ensure the maintenance, proper hygiene, and biosecurity standards within hatchery and the abattoir; 19. Conduct deworming and vaccinations for food producing animals; 20. Supervise and conduct the tagging or micro chipping of food producing animals on the island; 21. Enforce laws and regulations pertaining to food producing animals and facilities; 22. Organise auctions of impounded animals; and 23. Perform other related duties as required by the job function. | |
| 1. **EXPECTATIONS** 2. Act as a catalyst for change, model change and build capacity for managing change throughout the ministry/department/organisation. Influence others to translate vision into action. 3. Create and support a culture that focuses on creativity, innovation and knowledge. 4. Promote a culture of open and transparent communication. 5. Embrace technology by utilising all available ICT/media/mass communication to ensure that relevant messages and/or responses to the service offered are disseminated accurately, courteously and timely. 6. Hold up the Leadership Statement as a mirror to your own behaviour in a challenging and constructive way. 7. Foster a culture of teamwork and collaboration. 8. Participate in disaster management activities designed to prepare for, mitigate against and respond to disaster events. 9. Develop and implement strategies for improving and maintaining a high level of Customer Service in the public sector. | |
| 1. **KEY RELATIONSHIPS** | |
| 1. Report to Senior Animal Health Officer 2. Supervise labourers 3. Liaise with other sectional officers 4. Liaise with farmers 5. Work with Public Health Officers, Customs Officers and other sectional officers | |
| 1. **KEY AUTHORITIES** | |
| Authorised to:   1. Organise and manage livestock and herd health programmes. 2. Participate in the development and implementation of appropriate breeding programmes for food producing animals. 3. Implement fodder conservation methods. 4. Provide technical support to livestock owners, staff, government and private sector. 5. Maintain and update database pertaining to livestock production. | |
| 1. **KEY REPORTS** | |
| 1. Project reports 2. Operational reports 3. Quarterly reports on activities 4. Statistics on livestock production and related activities | |
| 1. **PERFORMANCE PARAMETERS** | |
| 1. Efficient animal breeding programmes 2. Availability of improved breeds for sale to public 3. Increase local production of meat 4. Improved pastures with corresponding decrease of imported animal feeds 5. Timeliness, accuracy, reliability, availability on a completeness of information produced | |
| 1. **SCOPE OF THE JOB** | |
| The Livestock Officer has the responsibility to design and implement breeding programs, ensuring proper care and health of livestock, assist farmers with technical support, and pasture development to maintain optimal grazing conditions. This role is crucial in ensuring efficient and sustainable livestock production while upholding animal welfare standards and farm productivity. | |
| 1. **PERSONAL QUALIFICATIONS** | |
| The incumbent must possess sound knowledge of the theoretical and practical methods, techniques and approaches to livestock production, as well as analytical, diagnostic skills, interpersonal and communicative abilities.  These skills, knowledge and abilities are normally achieved in the process of acquisition of a Bachelor’s degree or equivalent degree level qualification in Livestock Production, Animal Science, Veterinary Science or related field; together with at least three (3) years’ experience in a similar or related job. | |
| **This document is intended to reflect those factors considered necessary to describe the principal functions of your job and should not be construed as a detailed description of all work requirements that may be inherent in the job.**  **2024** | |